ScanPath™

Advanced Scanning Capabilities for MFPs

Scan to Office | Workflow | SharePoint | Web | Follow Print

prism software

ScanPath™

Simply scanning a document from a multifunction printer (MFP) is usually not enough. Users at the MFP need to do more with their scanned documents. ScanPath replaces manual document processing, with automated processing, and provides the advanced scanning and capture features not found on MFPs.

ScanPath Capabilities

Easily Convert and Process Scanned Documents

At the MFP, users of ScanPath can select the desired scanning or document process. Enter either your or another user's email address, or browse a folder on a network and select applicable folder, to which you want the file sent. Place your documents into the MFP document tray and select "Enter."

Convert to Editable Word, Excel, PDFs & More

Convert scanned documents to 8 different editable document and image file formats. PowerPoint is available with ABBYY engine only. ScanPath has powerful optical character recognition (OCR) engines that recognize the text images on a page and convert it into editable text.

| Microsoft Word | Microsoft Excel | Microsoft PowerPoint | Rich Text Format | TIFF | Searchable PDF | PDF/A | PDF Image |

Scan to Network Folders

With ScanPath, it's easy to scan and automatically deposit documents to network folders.

Scan Directly to Web Online Repositories & SharePoint

Automatically route scanned documents and images directly to the following web repositories: Google Drive, Dropbox, Box, Google Photos, Microsoft OneDrive, Microsoft Office365, and Evernote. Your repository log-in information is securely stored in ScanPath so you can log into both at the same time. This ability eliminates multiple manual steps and saves both time and money.

You can also automatically file documents scanned from the MFP directly into the Microsoft SharePoint. You can also easily peruse SharePoint folders from the MFP panel.

Scan-to-Me & Scan-to-Home

- Scan-to-Me allows users to scan a document to their email address. This is a quick way of getting a document into the email system.
- Scan-to-Home allows users to scan a document to their home folder. This places all scanned documents in a single and easy-to-retrieve folder.

Licensed by the MFP

ScanPath reside on a local Microsoft Windows-based server. There are no restrictions on the number of people using ScanPath at each MFP; however, each MFP requires a ScanPath license.

Integrated with Prism WorkPath

Prism WorkPath works seamlessly with ScanPath. WorkPath provides automated document processing at the desktop.

From the MFP, you can quickly scan a document directly to that WorkPath process, selected from the MFP User Panel, and the scanned document will be sent directly to your desktop where it will be automatically processed by WorkPath.

Specific Profiles for Users, Groups, & Machines

Each MFP can have a different configuration and profile allowing maximum flexibility in multi-MFP environments. Ideal when different departments require different MFP profiles and capabilities. Additionally, specific profiles can be set for different users and user groups.

Native Language Support

Both ScanPath have a native language support at the user panel for over 20 Western and Asian languages.

OCR Support for Over 25 languages

ScanPath can OCR documents in over 25 different Western and Asian languages. Users can select their OCR default language when installing ScanPath. An OCR language can be easily selected by a user from the front panel of the MFP. ScanPath support same document multi-language OCRing. A specific OCR engine, either ABBYY or IRIS, can be specified at the time of ordering. If no OCR engine is specified then ScanPath ships with IRIS as a default.

Scan Directly to DocRecord folders

ScanPath is able to scan into DocRecord, Prism's all-inclusive, low cost electronic content management system. Users scan to a dedicated watch-folder where DocRecord picks up the document and automatically extracts line-item data and then names, routes, indexes and files it. This is ideal for organizations that bulk scan documents and require their automated data extraction and filing.

Workflow

Custom document workflow processes can be created and published to the MFP panel. These automatic processes eliminate manual document processing. Examples of workflows include:

- Accounting (invoice scanning and processing, purchase orders, expense reports, etc.)
- Legal (case records, discovery records, etc.)
- Human Resources (employee records, resume processing, etc.)

Microsoft Exchange Integration

Emails sent by ScanPath from the MFP appear in the users Outlook Sent folder. This allows users to easily keep track of all emails from his/her desktop.

Integrated Bates Stamping

Scan directly to predefined Bates stamping profiles from the user panel of the MFP. Bates stamping profiles include document serialization, naming, dates and much more. ScanPath automatically adds these identifiers to scanned documents and then stores these documents into DocRecord.

Benefits

- » Eliminate manual document processing
- » Easy to set-up and use
- » Saves time by automatically converting scanned documents
- » Speeds processing times and eliminates errors
- » Automatic filing of documents into network folders and SharePoint
- » Automatically scan to custom-built workflows
- » Send scanned documents to web repositories such as Google Drive

Industries

- » General business
- » Manufacturing & Distribution
- » Healthcare
- » Legal
- » Education
- » Government
- » Banking & Finance
- » Insurance
- » Retail
- » Accounting
- » Operations
- » HR
- » Sales

FollowPrint & Secure Release

FollowPrint allows a user to securely release a print job from either the MFP user panel or from any browser-enabled device such as a smart phone, tablet, or computer. This provides security and convenience to unlimited users.

Scan-to-Barcode Cover Sheet

A barcode cover sheet is ideal for documents that cannot be OCRed directly, due to quality or being handwritten. It is also ideal when working with multi-page documents that are being batch scanned.

A barcode cover sheet enables ScanPath to easily work with non-integrated MFPs and all stand-alone scanners. The barcode cover sheet application is a browser-based application that allows for easy cover page configuration and printing.

FastLink™

ScanPath's FastLink™ enables custom links (dedicated scan-to buttons) to third-party applications that are designed and published to the MFP user panel. Within these custom scan-to buttons, data fields and database-driven fields can also be created for User selection. This allows ScanPath to interact with virtually any third-party application that can ingest a data file.

	ScanPath™
Convert to PDF & PDF/A with Full-text Searchable OCR	◉
Convert to Word, Excel & PowerPoint	◉
Scan-to-Folders	◉
Scan-to-Email (Integrates with Microsoft Exchange)	◉
Scan-to-SharePoint	◉
Image Clean Up	◉
Individual MFP Profiles	◉
Easy Installation and Setup	◉
Integrated with Prism WorkPath	◉
OCR for Over 25 Languages	◉
Localized Interface in Multiple Languages	◉
Scan-to-Web Repositories (Box, Dropbox, Google Drive)	◉
Workflow & Zonal OCR	◉
Follow Print & Secure Release	◉
Bates Stamping	◉
Scan-to-Barcode Cover Sheet	◉
FastLink™ for Third-Party Software Integration	◉